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**INTEROFFICE MEMORANDUM**

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**TO:** ALL STAFF

**FROM:** ELIO LONGO, JR.   
DIRECTOR OF SCHOOL BUSINESS OPERATIONS

**SUBJECT:** PAYROLL DATES FOR YEAR 2014-2015

**DATE:** MARCH 14, 2014

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The following indicates the payroll dates for employees of the Westport Public Schools by categories:

**CERTIFIED TEACHERS, PARAPROFESSIONALS,  
NURSES AND HEALTH**

August 27	January 14, 28
September 10, 24	February 11, 25
October 8, 22	March 11, 25
November 5, 19	April 8, 22
December 3, 17, 31	May 6, 20
	June 3
Total 21 pay dates	

**ADMINISTRATORS, CUSTODIANS,  
MAINTENANCE WORKERS AND SECRETARIES**

July 2, 16, 30	January 14, 28
August 13, 27	February 11, 25
September 10, 24	March 11, 25
October 8, 22	April 8, 22
November 5, 19	May 6, 20
December 3, 17, 31	June 3, 17
Total 26 pay dates	

Please note – all payroll payments are made through the direct deposit process.