
INTEROFFICE MEMORANDUM

TO: ALL STAFF

FROM: NANCY J. HARRIS
ASSISTANT SUPERINTENDENT FOR BUSINESS

SUBJECT: PAYROLL DATES FOR YEAR 2012-2013

DATE: JUNE 6, 2012

The following indicates the payroll dates for employees of the Westport Public Schools by categories:

**CERTIFIED TEACHERS, PARAPROFESSIONALS,
NURSES AND HEALTH**

August 29	January 2, 16, 30
September 12, 26	February 13, 27
October 10, 24	March 13, 27
November 7, 21	April 10, 24
December 5, 19	May 8, 22
	June 5

Total 21 pay dates

**ADMINISTRATORS, CUSTODIANS,
MAINTENANCE WORKERS AND SECRETARIES**

July 3, 18	January 2, 16, 30
August 1, 15, 29	February 13, 27
September 12, 26	March 13, 27
October 10, 24	April 10, 24
November 7, 21	May 8, 22
December 5, 19	June 5, 19

Total 26 pay dates

Please note – all payroll payments are made through the direct deposit process.